Participant Info Pack

Venue Information

Bootcamp (dates)
Virtual Meeting

TechSprint (add dates)
Location

Getting to Us

By train
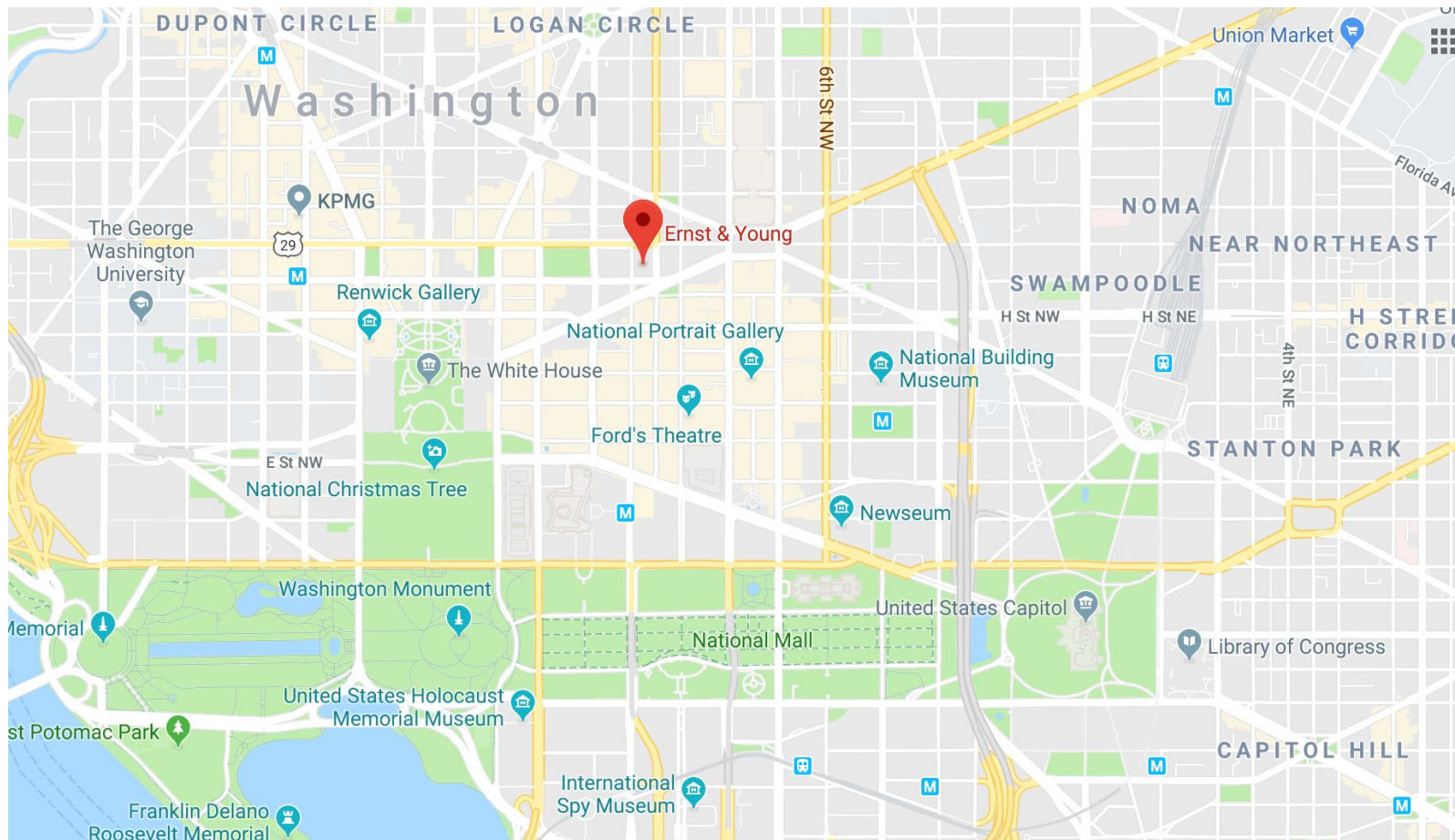add directions

By road
add directions

By air
add directions

Local Area

add local restaurants

Add local hotels

Bootcamp

Who should attend?

All participants in the TechSprint should attend the Bootcamp. The event is remote and will take place on [date]

Purpose

The bootcamp is an opportunity to hear more about the use cases, data, and available platforms for the TechSprint. Run through logistics.

Objectives

- Participants know the key dates and times of the TechSprint
- Participants have an understanding of the technology and data available to them
- Opportunity to ask questions and become acquainted with other participants and the host team

Sample Agenda

Welcome & Housekeeping	Time
Welcome	11:00
TechSprint Housekeeping	11:05
Housekeeping Questions	11:13
Use Cases	
Use case overview	11:15
Data	
Typology methodology	11:20
Banking Datasets	11:25
Sanction / PEPs	11:35
Other Registers	11:40
Platform Availability	
Microsoft (Azure)	11:45
Google (Cloud)	11:55
Amazon (AWS)	12:05
General Questions / Close	
General Questions	12:15
Close	12:25

Example US TechSprint Agenda

Group	Time	Day 1	Day 2	Day 3	Day 4
Tech Track	Morning	• TecSprint Begins	• Work on Use Cases	• Work on Use Cases	• Keynotes and London Livestream • TechSprint Demonstrations
	Afternoon	• Work on Use Cases			• Closing Party
Observer Track	Morning		• Observation briefings • 90 min sessions	• Observation briefings • 90 min sessions	• Keynotes and London Livestream • TechSprint Demonstrations
	Afternoon				• Closing Party

During the TechSprint

Dress Code

Example:During the TechSprint, the focus is solution-building, so feel free to be comfortable. Please note that regulatory observers will be walking through the TechSprint floor and may want to engage with participants on Wednesday and Thursday mornings. The dress code for the Friday events will be business casual.

Meals

Example: We will provide tea, coffee, water, and pastries on arrival in the mornings. There will be a 'brown bag' lunch served every day along with several small snack options, and we encourage participants to use the local park areas and cafes to enjoy some fresh air and take regular breaks. Dinner will not be provided.

Access to the building (Examples)

- Participants will need to check in at the front desk to enter/exit the building
- The TechSprint floor will be located on x floor, with restrooms, phonebooths, and breakrooms nearby
- To access other areas of the building, participants will need .....
- The building will be open at 7:00am for participants. After 6:00 pm, participants will be able to leave the building but will not be allowed re-entry
- Please leave the work area tidy of food packaging and papers in the evenings
- When moving through common areas, we ask you are respectful of other meetings taking place and keep noise to a minimum
- Our team will be available during the TechSprint to help guide you through the building

Communications Approach and Guidelines

We are supportive of participants discussing their involvement in the TechSprint. The following guidelines apply to these communications.

Finalizing participants – we are in the process of gauging interest and finalizing participants. Although the TechSprint has been publicly announced, we would appreciate all communications with ourselves and potential participants to remain confidential until participants are formally announced

Announcement of participants – we expect to be in a position to confirm and announce participants of the TechSprint by the week of [date]

Social media – participants are welcome to provide supporting communications after this announcement via social media, as well as during and after the TechSprint using **#samplehashtag**

Press – any wider communications (e.g. digital content or press releases) that refer to the TechSprint need to be agreed upon with host prior to release

Nature of participation – participants are asked to avoid use of the term "partnership" in communications, including social media, in favour of "collaboration"

Privacy – no reference to other firms' data are to be made via firms' communications

Spirit of the Event

Collaboration
TechSprints are open events, bringing together a range of industry participants. Participants should be open to working with other entities.

Balanced Participation
We aim to provide opportunities for a diverse group of entities to participate in the event. To ensure a balanced approach to innovation, single organizations are not allowed to bring large teams.

Logistics
Participants will be required to self-fund any participation in the event including any travel and accommodation.

TechSprints are ideation events and we ask that you participate as collaborative inventors. Participation means engaging in the spirit of the event by collaborating with other participants and not claiming ownership of the results.

Claims to Intellectual Property

host will not be in a position to legally protect individuals' intellectual property (IP).

Potential Use Cases (Examples)

Teams will choose their own use cases for the DC TechSprint. Below are a few examples of use cases, but teams should feel free to explore use cases across the AML an financial field.

Example 1: Improve a responsible SAR feedback loop
Improve the quality of feedback provided to firms from SARs without breaching data privacy and AML tipping-off restrictions

Example 2: Financial crime pattern detection and cross-border sharing
Identify and codify financial crime patterns where algorithms can be shared efficiently and effectively across borders and between institutions

Example 3: Apply robotic process automations (RPAs) to financial crime
Apply RPA to improve efficiency and efficacy of regulated institutions' detection and prevention of financial crime and money laundering

Team Formation

TechSprints bring people together from across technology and financial services to share collective knowledge and solve a common problem.

Host will work with interested parties to build teams with cross-disciplinary expertise and experience.

For TechSprint participants, we ask that you consider which roles you could perform and the expertise you could bring to a team.

Small, cross-functional teams
-- with laser focus --
can achieve great things

Early team formation is critical.
[host] will be working closely with teams in advance of the TechSprint to ensure we can deliver maximum impact during the event.

TechSprint Roles

Each team will be made up of, but not restricted to, the roles below. An individual on a team could play many or just one role --innovative collaboration & flexibility are key. We are happy to discuss variations that may align with your interests.

Suggested Team Roles:

Designer – You are the big ideas person who can make unicorns and hit moonshots. You know right design to make the moving parts fit together seamlessly.

Front End Developer – You make buttons do stuff. You make screens transition. You take the designs and make them function, making sure the user flow works correctly.

Back End Developer – You work with APIs, you know data well and are prepared to manipulate it for good. You glue stuff together to make it all work seamlessly.

Domain Expert – You have in-depth knowledge about AML /Financial Crime, the industry and operating processes that make decisions. You shape the product to avoid pitfalls.

Communicator – You know how to sell anything. You spin product descriptions to be irresistible commodities. You will also present team updates to TechSprint Observers.

Team Leader – In addition to a team role, you will be responsible for curating your team based on a database of participants, manage your team's timeline and deliverables, and act as the point person for TechSprint organizers.

Floating Roles:

SCRUM Masters – You will work with the teams, unblock the blockers and provide feedback on the solutions built during the TechSprint.
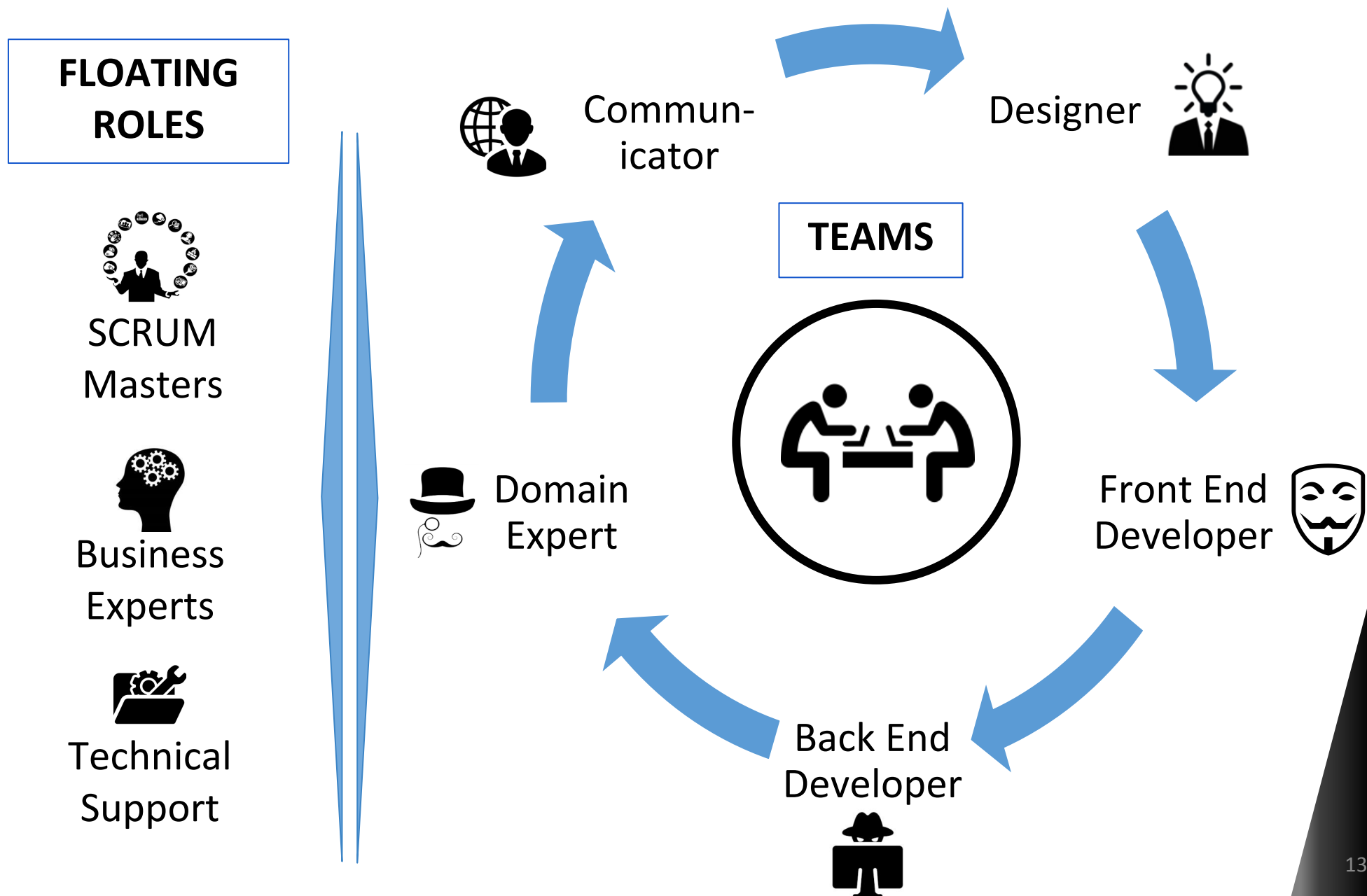
Business Experts – You know AML in all of its complexity, understand the use cases and the current issues this TechSprint is trying to solve.

Technical Support – You will provide with technical issues that will arise during the TechSprint, to help teams overcome any of these hurdles that get in their way.

Illustrative Team Structure

FLOATING ROLES

SCRUM Masters

Business Experts

Technical Support

TEAMS

Commun-icator

Designer

Front End Developer

Back End Developer

Domain Expert

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Competition Warning

TECHSPRINT participants are reminded of their obligations under competition law. These include not disclosing any commercially sensitive information to competitors such as pricing or price planning, customer or market information or company strategy. The disclosure of commercially sensitive information may amount to a breach of competition law and could lead to prosecution not only of the firm disclosing the information but of other firms in the room, even if they remain silent. Please note that it is the responsibility of each participant to take its own legal advice on competition law and to ensure all its staff are compliant with competition law at this AML AND FINANCIAL CRIME TECHSPRINT, during breaks and in general and in particular that they know what is and is not, lawful practice.

Next Steps and Contact Details

We look forward to seeing you at the Bootcamp and TechSprint. If you have any further questions in advance of the event please do not hesitate to get in touch.